

**MINUTES OF PARISH COUNCIL MEETING HELD AT
ROWINGTON VILLAGE HALL ON THURSDAY 11 DECEMBER 2008**

Present: P.Cllr. G Bull
P.Cllr. M Wade
P.Cllr. Mrs D Swain
P.Cllr. Ms J Oldfield
P.Cllr. G Cooper
P.Cllr. R Browett
P.Cllr. Mrs N Clarke
P.Cllr. P Lickorish
P.Cllr. C Bevins
C..Cllr. Mrs J Compton

114 APOLOGIES

Apologies received from D.Cllr. L Caborn.

115 Changes to Published Agenda

Changes were made due to time limits under Minute 120 Planning, Minute 128 Circulation File and Minute 130 Finance.

116 Declarations of Interest

None

117 Minutes of Meeting held on 13 November 2008

Resolved that Minutes of the Meeting held on 13 November 2008 previously circulated to Councillors be accepted as a true record. (NC/RB)

118 Questions / Observations from members of the public (limited to 15 minutes)

None

119 Reports from District and County Councillors

Cllr. Mrs Compton reported as follows:-

- News on the budget was very depressing with a large deficit to be made up. Many services provided by WCC may have to be cut including the County Music Service, the Mobile Library Service and Care of the Elderly in the Community. Cllr. Mrs Compton stressed that at the moment these were only suggested cuts and had yet to be finalised but the outlook was not good.

120 Planning Matters

120.a Considered by WDC:

Foxbrook Farm, Old Warwick Road, Rowington – Erection of block of two stables, hay/feed store and tack room – **GRANTED**

Rangora Cottage, Finwood Road, Rowington – Erection of double garage with room below. **GRANTED** (Conditions)

120.b Considered by RPC Planning Committee

None

120.c To be considered by RPC:

Pinley Abbey, Pinley Green – Rebuilding of barn walls and roof following collision damage LB Consent. Invalid application – Ancient Monument Consent required.

Foxbrook Farm, Old Warwick Road, Rowington – Change of Use of barn adjacent to house to be used as storage of saddles and accessories as sold by applicant to customers at their premises. No objections.

Eastfield Manor, Old Warwick Road – Retention of boundary wall. Comments. Whilst no material objections are raised, the PC does not consider that the boundary wall harmonises with, or enhances the character of the surrounding buildings.

120.d Other Planning and/or enforcement matters:

Sandall House Farm, Narrow Lane, Lowsonford – Retrospective Planning Applications for bridge, access track and first floor residential accommodation over barn. Enforcement Ref: ENF/223/21/08 - May 08. Councillors agreed that as this matter had been outstanding since May 2008, a request should be made for Cllr. Caborn to investigate the delay.

Caravan in Back Lane – Static caravan parked on field adjacent to stable block. Residential occupation of caravan. Enforcement Ref: ENF/226/22/08. Caravan now removed and site sold.

Badger Cottage / Gaydon House – WDC Enforcement Report. WDC confirmed that a letter had been sent to the owners of Gaydon House to confirm that the use of Badger Cottage was ancillary to the main house and as such could not be sold off separately.

121 Freedom of Information Act 2000

Adoption of new Model Scheme by all public authorities by 31 December 2008. Resolved that the Model Scheme be adopted and details put on community website. (NC/PL)

122 Police Report

122.a Western Area SNP Meeting 26 February 2009 at 7.30 pm – Lapworth Village Hall (**Cllr. Ms. Oldfield / Cllr. Bevins**) New timetable for Mobile Police Post in Circulation File. Next visit to Rowington 31 March 2009

123 Parish Plan

123.a Report on Parish Plan (Meeting 02 December 2008) (**Cllrs. Browett, Cooper and Ms Oldfield**) **Minutes in Circulation File.** Letter to be sent to all residents inviting them to attend an informal meeting on Saturday 17 January 2009 at the Tom O'the Wood 10.30 – 12.30. Copy of draft letter in Circulation File.

124 Rowington Village Hall

124.a Report if any (**Cllr. Cooper**). Wood floor to be sanded, new wood battens had been placed around the walls of the main hall, new curtain rails installed and the outside of the building decorated.

125 Highways, Footpaths and Transport

125.a Matters reported and arising

- WDC – road name plate for Mill Lane, Rowington – request for consideration by PC. WDC proposing to erect a new road name plate showing Mill Lane rather than Badger Lane. Councillors resolved that a request be made for the name to be Badger Lane to be adopted to avoid further confusion between Mill Lane, Rowington and Mill Lane, Lowsonford.
- Footpaths W30/W31 Lowsonford – works outstanding since August 2007. Cllr. Mrs Compton and Clerk had been working on this matter during the month and exerting pressure on WCC Footpaths. It appeared that progress was finally being made and that work should be completed by end of January 2009.
- Holywell Lane HGV sign. Resolved unanimously that letter should be sent to Mr Hull confirming that no further action could be taken by the PC on this matter as WCC could not support the installation of a sign without some evidence to support the claim that a problem existed with HGV traffic. Speed Aware sign erected the previous day on the C25.
- Finwood Road drainage problems – email from resident regarding lying water on the highway which formed dangerous ice in cold weather. It appeared that this was partly due to blocked ditches and gullies along Finwood Road. Clerk confirmed that the information had been passed to Mr Peter Hallam WCC along with the names of the relevant landowners responsible for the blocked ditches.
- Reported that Footpath SD171 was partially blocked by large bales. Clerk to report to WCC.
- Reported that lying water on the C25 just past Cumsey Cottage was forming a very bad stretch of ice in cold weather. Clerk to report to WCC.

126 Playing Field

126.a. Playing Field Inspection Reports. (**Mr R Morton / Cllr. Cooper / Cllr. Mrs Swain**) Cllr. Cooper had removed exposed nail heads from access way and cleaned swing seats.

126.b West of St Laurence Access – improvement works. Clerk confirmed that she had requested a more detailed quotation from Mr Morton for the removal of the privet bush next to the access path. Mr Morton had declined to quote further as he would need to hire equipment which would make the quotation unnecessarily expensive. Steve's Industries had provided a competitive quotation and Clerk had instructed them to carry out the work in order that work on the path and installation of the kissing gate would not be further delayed.

126.c WDC Grant for access works. Clerk had received details of WDC Community Grant Fund for resident sponsored work and it was resolved that Rowington Action Group would be approached with a request that they submit an application for funding towards the improvements to the access path. Clerk to contact Mrs Lindsey Bowen RAG.

126.d Cllr Browett provided information regarding car park access to the playing field. Preliminary discussions had taken place between Cllr. Browett and members of Rowington PCC regarding the possibility of creating a new access from the church car park to allow both pedestrian and contractor vehicle access. Agreed that this was very much an idea at the moment as funding for this work had not been included in the budget for 2009. However it might be possible to obtain grant aid if competitive quotations for the work could be found and agreement reached with the PCC. For further detailed discussion.

127 Meetings/Training Days attended/forthcoming

None at issue of agenda.

128 Correspondence

128.a Nov 08 Stratford on Avon District Council – Local Development Framework Draft

Core Strategy – Consultation (comments by 09 January 2009). **Circulation File**

128.b 14 Nov 08 Email response from WCC Countryside Recreation regarding Dicks Lane TRO Variation – WCC had

confirmed that no decision would be taken on this site without prior consultation with the PC and residents.

128.c Nov 08 HM Revenue & Customs. Requirement to submit returns online from 2009 / 2010. Clerk reported that she would have to submit HMRC details online from 2009 and as a result had made application to Bank of Ireland for a debit card for the PC account.

128.d 01 Dec 08 WDC Finance – Confirmation of Parish and Town Council Tax Bases 2009/2010, Dates for Payment of Precepts, Concurrent Services Payments and Election Costs. Precept to be paid in April and September; Concurrent Services Payment for 2009/10 £850. The Chairman questioned the system of limiting the concurrent services payment which did not meet the costs incurred by the PC in maintaining the playing field. Cllr. Mrs Compton suggested that the PC should raise this matter with Cllr. Caborn.

128.e Circulation Envelope:

TWTWTS 10 – 17 Nov, 25 Nov – 01 Dec

Warwickshire Police Request for vehicle information; Timetable for Mobile Police Van

WCC Prime Time Issue 4; WCC PHILLIS Leaflet; WDC Council Meeting 26 Nov 08 Agenda and Committee Reports;

WCC Funding Newsflash; CPRE Fieldwork Dec 08; WDC Refuse and Recycling Dates for Christmas WDC Focus

Magazine Winter 2008; WDC Standards Committee Agenda 08 Dec 2008; WDC Christmas Recycling Timetable; TWTW 02 – 08 Dec.

129 Budget 2009/2010

129.a Adoption of Budget 2009/2010 (Copy attached to agenda). Resolved that the budget provided to Councillors with the agenda was accepted. (PL/CB)

130 Finance

130.a. Paid during the month:

Kissing Gate for playing field	353.05
--------------------------------	--------

130.b To be paid:

Clerk – salary and allowance	691.25
------------------------------	--------

Photocopying & Postage	17.72
------------------------	-------

G Bull – Remembrance Day Wreath	25.00
---------------------------------	-------

Bournville Village Trust – Allotments Rent	85.00
--	-------

SLCC Annual Membership	117.00
------------------------	--------

Mr R Morton – Playing Field Inspections – 01,17,29 Oct & 14 Nov and safety work carried out to concrete bases 14 Nov 08	140.00
--	--------

Lowsonford Village Hall (Hall Hire)	50.00
-------------------------------------	-------

PAYE / NIC – Due 05 Jan 09	309.96
----------------------------	--------

Steve's Industries Playing Field Spraying August and Sept	72.45
---	-------

Severn Trent Water – Allotments	21.67
---------------------------------	-------

130.c Received:

Bank of Ireland Interest (Nov 08)	47.18
-----------------------------------	-------

130.d Items for Consideration / Information

- Standing Orders – Chairman reminded Councillors that the PC must always act as a corporate body and that Councillors had no authority to act individually.

131 Items for Future Agendas/Information

- Clerk reminded councillors that her Annual Employment Review was overdue. Agreed that this should take place in the New Year.

There being no further business the meeting closed at 9.10pm.

Next Meeting:

Thursday 15 January – **Provisional Only**

Thursday 12 February 2009 at Rowington Village Hall

Signed.....

Chairman

Date.....