

**MINUTES OF PARISH COUNCIL MEETING HELD AT  
ROWINGTON VILLAGE HALL ON THURSDAY 09 OCTOBER 2008**

Present: P.Cllr. M Wade  
P.Cllr. Mrs D Swain  
P.Cllr. Ms J Oldfield  
P.Cllr. G Cooper  
P.Cllr. C Bevins  
C..Cllr. Mrs J Compton  
D.Cllr. L Caborn  
Chairman of WDC – Cllr. Mrs Judith Falp

P.Cllr. Wade as Chair of the meeting welcomed Cllr. Mrs Judith Falp, Chairman of Warwick District Council

**77 APOLOGIES**

Apologies received from P.Cllr. Bull ,P.Cllr.Lickorish, P.Cllr. Browett and P.Cllr. Mrs Clarke

**78 Changes to Published Agenda**

Changes were made due to time limits under Minute 84 Planning and Minute 92 Circulation File

**79 Declarations of Interest**

Cllr. Wade declared an interest in Minute 85 being a Trustee of Rowington Almshouse Charity.

**80 Minutes of Meeting held on 10 July 2008**

Resolved that the Minutes of the Meeting held on 11 September 2008 previously circulated to Councillors be accepted as a true record (JO/DS)

**81 Questions / Observations from members of the public (limited to 15 minutes)**

None

**82 Chairman of Warwick District Council – Cllr. Mrs Judith Falp**

Cllr. Mrs Falp reported that this was her twelfth parish visit and she was half way though her visits to all the parish councils in Warwick District. It was good to visit the rural parishes and broaden horizons after spending so much time involved with the four towns but Councillors could rest assured that Rowington was very well represented at WDC with two excellent Councillors – Cllr. Mrs Compton and Cllr. Caborn. All parishes appeared to be experiencing similar problems with anti social behaviour, planning, policing issues and parking, but some had unique problems such as low flying aircraft noise. It was interesting to hear the more unique problems.

Cllr. Wade thanked Cllr. Mrs Falp for taking the time to come out and visit Rowington

**83 Reports from District and County Councillors**

Cllr. Mrs Compton reported as follows:-

- Everyone will be relieved to hear that WCC do not have any funds invested in Iceland and Head of Finance had confirmed that whilst it was proving very difficult to find a safe financial haven local authorities were being extremely cautious with their investments at the current time.
- Draft terms of Reference for the Localities Forum had been circulated but these had not been received by Rowington PC. Clerk to contact Mr Tim Healey at WCC and request a copy.
- Funding still available from the Warwick Area Community Development Fund and the WCC Members Fund. Funding also available from the Warwickshire Leader project in conjunction with Ryton Organic Gardens. A Central Warwickshire Villages bid is being prepared to secure £1.5 funding for parishes in Rugby Borough and Warwick District areas to provide funding for local projects. The project is looking for ideas for projects which could be included in the bid and ideas should be submitted by the end of November.
- The Speed Limit Review proposals were approved on 23 September (B4439 Old Warwick Road) and engineering works should be in place by January 09.

D.Cllr. Caborn provided the following report:-

- Warwick District Council does not have funds invested in Icelandic Banks.
- Cllr. Caborn had spent part of his week on the Reception Desk of Riverside House as part of the Customer Services Week. Time spent in the Benefits Centre and the Call Centre had proved very enlightening and gave an insight into some of the problems experienced by staff dealing with the public – over 100,000 people every year.
- The proposed expansion at Coventry Airport had been turned down but the applicants had twenty one days in which to appeal against the decision.
- The Times Newspaper had been running a competition to find the best Council employer in the country – Warwick District Council came in at twenty second.
- Problems looming with the budget and a meeting of the Executive was due to take place the following day to discuss this issue.

#### **84 Planning Matters**

**84.a** Considered by WDC:

**Welcum, Old Warwick Road, Rowington** – Erection of two storey side extension and single storey rear extension – **GRANTED.**

**84.b** Considered by RPC Planning Committee

None at issue of agenda

**84.c** To be considered by RPC:

**Foxbrook Farm, Old Warwick Road, Rowington** – Erection of four loose boxes and wash down area – **no objections.**

**84.d** Other Planning and/or enforcement matters:

**Sandall House Farm, Narrow Lane, Lowsonford** – Advertising of cottage to let contrary to planning conditions plus other planning breaches. Enforcement Ref: ENF/223/21/08 – Confirmation received from WDC Enforcement that the necessary planning applications would be submitted to WDC by 20 October.

**Caravan in Back Lane** – Static caravan parked on field adjacent to stable block. Reports received that the caravan is permanently occupied. Enforcement Ref: ENF/226/22/08. WDC Enforcement had reported that despite visits by their officers they were unable to establish that anyone was living at this site. Record sheets had been supplied by WDC in order that residents could keep a written record of when the occupants were on site. A sign advertising the land for sale at auction had been erected and it was understood that the auction date was 28 October. Residents would continue to keep records in the meantime.

**Manor Lane, Pinley** – Creation of new highway access. WDC Enforcement to confirm whether or not planning permission was required. WCC Highways had confirmed that they had approved details of the new access.

**Santan Farm, Narrow Lane, Lowsonford** – Change of Use of a detached garage with ancillary accommodation to a self contained dwelling. Planning Committee 07 October 08 Committee Decision – the current tenants would be given a period of twelve months to vacate after which the building would return to ancillary use associated with Santan Farm only.

**Land at High Cross, Lowsonford** – Erection of hay/feed store. Notification of Appeal. Deadline for comments 07 November.

#### **85 Rowington Allotments**

**85.a** New Terms of Agreement for land at Queens Drive

The new Agreement had been received but several Councillors felt that the wording of the rent review clause was ambiguous and possibly open to misinterpretation. Resolved that an alternative standard clause be referred to the RAC Trustees for consideration (GC/JO).

#### **86 Police Report**

**86.a** Western Area SNP Meeting 02 October 2008 at 7.30 pm – Committee Room 2, Shire Hall, Warwick. (Cllr. Ms.Oldfield / Cllr. Bevins).

Cllr Ms Oldfield reported that minutes of the meeting would be forthcoming but provided the following information in the meantime:

- PCSO Lucy Hague had left and been replaced by PCSP Carl Whitehouse.
- The speed gun was doing the rounds and had been used in Lapworth and Leek Wootton.
- A few PC's had requested that the police attend PC meetings.
- Draft Terms of Reference for the new Localities Forum had been circulated but not received by Rowington PC. Clerk to obtain copy from Mr Tim Healey at WCC and circulate to Councillors for their views.
- A comment had been made by a resident regarding the loss of the straight link from WDC website to the Warwickshire Police Online News – comment passed to Warwickshire Police.
- Consultation document on by-laws issued by Dept for Communities and Local Government – in Circulation File for comment.

### **87 Parish Plan**

87.a Report on Parish Plan (Meeting 07 October 08) (**Cllrs. Browett, Cooper and Ms Oldfield**)

Cllr. Ms Oldfield reported that 69 completed survey forms had been received to date and a meeting had taken place to discuss the initial findings of the survey. A précis of the comments received in Circulation File for information. The next meeting of the Steering Group was scheduled for the beginning of November. The next step would be to hold a Public Meeting to discuss the findings of the initial survey.

### **88 Rowington Village Hall**

88.a Report (**Cllr. Cooper**)

Cllr Cooper reported that the village hall currently held a surplus of income over expenditure and there were a few maintenance items scheduled such as exterior painting of the hall. There were quite a number of social events coming up and it was agreed that the VHMC should be congratulated for all their recent hard work. Notes in Circulation File.

### **89 Highways, Footpaths and Transport**

89.a Matters reported and arising

- Blue HGV Sign – Holywell Lane. Mr Mark Porter WCC due to carry out a site visit and in the meantime a HGV survey form had been passed to a resident in Holywell to keep a record of HGV's using this route.
- Flooding – Aqua Sacks. Clerk had spoken to WCC regarding the issue of empty sandbags and whether it would be possible to obtain alternatives such as aqua sacs which do not require filling and which could be distributed to residents when required. WCC not under any statutory duty to provide this facility and Cllr. Mrs Compton suggested that an application might be made to CAVA under their Flood Relief Scheme. Clerk to pursue.
- Telephone kiosk at Pinley Crossroads. Following comments made by Barford PC, Clerk to speak to them in order to establish what their concerns were regarding this scheme.
- Proposed Variation of Traffic Regulation Order – Dicks Lane. **Committee Date 11**

**November 2008. 6.00pm Shire Hall, Warwick.**

### **90 Playing Field**

90.a. Playing Field Inspection Reports (**Mr R Morton/Cllr. Bull/Cllr. Bevins**) Concerns were raised regarding the wet state of the playing field which rendered it unusable at times. Clerk confirmed that she had an old plan showing the original drainage runs. Chairman suggested that due to the number of matters requiring discussion it would be sensible to have a separate meeting to discuss the playing field.

90.b Improved access options. Clerk reported that she had obtained details of kissing gates from WCC and Cllr. Bull had drawn up a plan showing how a kissing gate could be installed at the playing field end of the West of St Laurence access path and the two wooden stiles could then be removed. This would allow access by wheelchairs, pushchairs, elderly residents etc. and improve accessibility for all. Resolved that Clerk submit application to Cllr. Mrs Compton and the Warwick Area Committee

Members' Fund for funding assistance. Cllr. Mrs Compton confirmed that she would be happy to support this application. (GC/DS)

**91 Meetings/Training Days attended/forthcoming**

- 91.a 14 Nov 08 WDC Chairman's Race Evening. Whitnash Community Centre, Acre Close, Whitnash. 7.30pm
- 91.b 07 Nov 08 WDC Chairman Cllr. Mrs Judith Falp . Supper for Chairmen and Clerks. Town Hall, Leamington Spa 6.45pm. Speaker Mr David Howe, Author
- 91.c 06 Dec 08 WDC Chairman's Christmas Concert. Town Hall, Leamington Spa 7.30pm

**92 Correspondence**

- 92.a 16 Sept 08 WDC Planning. Mr John Edwards. Changes to Planning Controls for Householder Development. **(Details in Circ. File)**
- 92.b Sept 08 NALC Legal Briefing. Freedom of Information Act New Model Publication Scheme **(Details in Circ File)** For perusal by Councillors in readiness for adoption of the new scheme by December 2008.

92.c Circulation Envelope:

TWTWTS 09 – 16 Sept, 16-22 Sept, 22-29 Sept, 30 Sept – 06 Oct

WCC Funding News Bulletin Sept 08; WDC Notice of Meetings; CPRE Warwickshire Outlook Autumn 08; WDC Planning Forum 22 Sept 08 Agenda; Town and Parish Standard Sept 08; Dept for Communities and Local Government Consultation; WDC Council Meeting 08 October 08 Agenda and Committee Reports; WDC Half Term Activity Programme; Heart of England Way Footnotes Autumn 08; One World Link Newsletter Autumn 08.

**93 Finance**

93.a Paid during the month:

T W Printing Associates Ltd (Parish Plan)	428.88	
Mrs J Palmer (Parish Plan)		130.94
Mr R Morton – Playing Field Inspections	80.00	

93.b To be paid:

Clerk – salary and allowance	578.12	
Photocopying & Postage	21.08	
Steve's Industries Ltd (Mowing 06,13,20,27 Aug)	199.47	
CPRE Annual Subscription		28.00

93.c Received:

Bank of Ireland Interest (Sept 08)	47.92
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Resolved that the items of finance under Minute 17 be approved, subject to further details being provided regarding printing of the parish plan and associated invoice. (DS/GC)

93.d Items for Consideration / Information

- Budget 2009/2010 Items for inclusion/working party meeting to be arranged. Agreed that a meeting would take place towards the end of the current month between Cllrs. Bull, Wade, Ms Oldfield and Clerk

**94 Items for Future Agendas/Information**

- Annual Parish Meeting – Minutes circulated to Councillors prior to the meeting. Resolved that the minutes be approved (GC/CB)

There being no further business the meeting closed at 9.30pm

**Next Meeting:**  
Thursday 13 November 2008 at Lowsonford Village Hall

Signed.....  
Chairman

Dated.....